



Girls Incorporated of Limestone, Algonquin and Lakeshore  
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**GOVERNING DOCUMENTS and BOARD POLICY DIRECTORY**

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Last Update: December 2023

<b>GOVERNING DOCUMENTS</b>
Corporate By-Laws
Girls Inc. Advocacy Statements
Girls Inc. Affiliate Model
Girls Inc. Limestone Strategic Plan
Letters Patent (Incorporation Cert.)
National Position on Gender Identity
National Strategic Plan
Most Recent Audited Financial Statements

<b>BOARD OF DIRECTORS</b>
Board Committees
Board Declaration
Board Meetings
Board Orientation
Board Orientation Manual
Board Recruitment Guidelines
Board Statement of Confidentiality
Directors Code of Conduct
Role of the Board of Directors
Role of Directors at Large
Role of President
Role of Vice-President
Role of Secretary
Role of Treasurer

<b>ADMINISTRATIVE OVERSIGHT</b>
Agency Complaints Procedure
Child Abuse Prevention Policy
Organizational Flow Chart
Organizational Values
Risk Management Policy
Risk Mgmt Ctte Terms of Reference
Risk Management Mitigation & Register
Service District
Service Group Policy

<b>HUMAN RESOURCES</b>	
AODA Accessibility Policy	Employee Vacation Entitlement
Employee and Volunteer Protection	Employee Work From Home Guidelines
Employee Benefits	Employment Categories
Employee Conflict of Interest	Employment Practices
Employee Expense Reimbursement	Hiring Responsibility
Employee Hours of Work	Human Resources Policy Statement
Employee Leaves	Job Classification Outline
Employee Orientation	Privacy Policy
Employee Political Activity	Succession Plan
Employee Probationary Period	Statutory Holidays
Employee Release and Resignation	Vaccination Policy
Employee Remuneration	Violence and Harassment Policy
Employee Travel Exp. Reimbursement	

<b>FINANCIAL OVERSIGHT</b>
Finance Committee Terms of Reference
Financial Condition
Financial Management
Financial Reporting
Financial Signing Authorities
Finance Q.A. Checklist

<b>FUND DEVELOPMENT</b>
Donor Bill of Rights
Fundraising Code of Ethics
Gift Acceptance Policy